

District 06 (San Francisco) **MINUTES** for General Service Business Meeting **Tuesday Sept 11<sup>th</sup> of 2018**  
**Urban Life Center 1031 Franklin Street, San Francisco CA**

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6:30 – 7:00 New GSR Orientation  
6:30 – 7:30 12 Concepts & Service Manual Study  
7:30 – 9:00 District Meeting

### **Opening of Meeting**

- Open at 7:30pm with Serenity Prayer
- General Service Preamble – read by Dennis H. (*District Committee Member Chair - DCMC*)
- Reading of Tradition 9 Long Form: Dan B. & Concept 9: Jerry
- **Welcome new GSRs:** Dan B, Alt. GSR Waterfront Group
- **Welcome Visitors:** Erica G., CNCA Assembly Coordinator
- **Sobriety Anniversaries:** Steve R. 32 years
- **Prior Month's Minutes:** accepted as written

### **Presentations**

- Financial Report – Gilbert G., District Treasurer: Financial report – reviews financial statements; funds in; expenses; please review the group contributions and make sure that your groups' contributions are accurately recorded; some groups don't have the right address or know their group's number so if you need this information please come see me; also, expenses were larger this past month due to Unity Day and paying more rent because of having to change locations; more or less on track budget wise; any Qs?; oh yeah, and the budget planning committee is underway so please let me or Dennis know if you would like to be on the budget planning committee.

- Presentation of Concept 9 – Sean R., Men's Gentle Touch  
Volunteer for Concept 10 at October Meeting: Beth S.

- DCMC Report – Dennis H: please pick up flyer for the Fall Assembly, it is Elections, exciting time, a lot of voting, Third Legacy is very powerful, very interesting thing to see, no business meeting, it's in Livermore; who was at the forum? We do have a photo that we took; starting next month we will start electing new officers; over the next few District meetings we have a total of 18 positions to fill; rest of the year electing for panel 69; we'll wait to hear from Justin about the update on the space // Q: what is the reason for the venue change? // A: we lost the space on a Tuesday night because the Church decided to rent to another group; they offered us the space on Monday nights but we were not able to make a decision like that without more time to ensure everyone's input in the process.

- Intergroup Liaison – Steve R; safety workshop; flyers up here; please distribute to your groups; call for service to participate and to get involved please email [aasafetyworkshop@gmail.com](mailto:aasafetyworkshop@gmail.com); it is an interactive and informational workshop; it will be a working conference; devoted to round tables; seven of them; this is very hot topic; in other news - Intergroup working on problem of very low participation which is under 10%; also prison pen pals have a very high need of people who can be of service and info available through [aasf.org](http://aasf.org) website; if you're interested in the Marin 2020 intergroup plan you can get more info from me; it's the possibility of separating Marin from SF intergroup

- Liaison to H&I – Brad K: Sat at 11am at 2900 24<sup>th</sup> Street; this weekend is the monthly orientation so please make an announcement at your groups // Q: does H&I ever do orientations on days other than Saturdays? // A: yes, the next one is Thursday night Oct 24<sup>th</sup> and we will be continuing Thursday night orientations at Central Office on a monthly basis.

- GGYPAA Rep – Christy: We have a lot of events planned! A bonfire at Muir Beach; Halloween dance at San Rafael community center;
- Events Co-Chair – Luke H: Just finalized and got a great deal on all these flyers; what we have going on is a three legacies panel; how the 12 steps, 12 traditions, 12 concepts work in our lives; there will be a Help Chat Orientation, at first I was critical of this as part of our website, but it turns out that when people seeking information and help use the Help Chat feature, they are more encouraged to call in and often provide numbers if they want us to call them to follow up; there's also the ability to send meeting recommendations through the chat feature; most importantly it is not a replacement for teleservice, it is an augmentation; Ok so there will be orientations for all the service committees so you can come learn more about them like how I learned a lot about the Help Chat; switching gears – as far as the actual event is concerned: I need help with this; tables need to be set up for each service committee; a lot of help for setting up food, and greeting; // Q: What is Unity Day for? // A: Bring the fellowship together; introduce members to services beyond the group, provide orientations for BTG, Sunshine Club, H&I, etc. // Q: when is it? // A: October 13<sup>th</sup> which is a Saturday; Doors open at 11am and we'll have trivia at the end // Q: how can we volunteer? // A: come talk to me // Q: if we want to help with food, is there a budget or do we have to bring things to donate? // A: we do have a budget for food, \$350 if I remember correctly.

- Visiting Area Officer – Erica G, CNCA Assembly Coordinator: going to talk about how I got involved in service beyond commitments at the group level and sponsorship; early in sobriety I went to a trusted servants workshop; I learned about all kinds of service committees and opportunities; I listened to the responsibilities of a job and if I can do it then I say “yes I am available”; maybe I’m not going to fall in love with this commitment but I will never be able to repay alcoholics anonymous for everything that I have been given, so being available and getting to be of service is not only the least I can do, it has really proven to be part of my recovery program that puts me exactly where I need to be to deal with the highs and lows that we go through when we are trying to live life sober; each time I do a new service commitment, I learn so much more; today I love General Service; but at first, I just said yes to being available; I need to tell the truth if I am available or if I am not available; I didn’t want to do it; and thank god it’s not the questions “Do you want this commitment?”; because I would have said no; instead I told the truth and got to be of service; as a result, I got these really amazing gifts; at first I was afraid I wouldn’t do a good job and I didn’t know anything; and the truth was I didn’t know what to do, but I didn’t need to know what to do ahead of time; because I was available to show up and be willing to ask for help and direction from those who have done it before me, everything has always turned out just fine; General Service and other service outside the group works the same as the other parts of AA; all I have to do is show up and ask for help; I can take direction because I’ve worked the steps with a sponsor; I made the fears much larger than the reality – surprising, huh?; I cannot tell you how grateful I have come to be that I ended up being of service this panel; I was going through a really tough time and it turned out that I really benefited from being of service and participating; the last thing I will say is that I really liked the presentation on the 9<sup>th</sup> Concept earlier; talked about how leadership does not pass the buck; sometimes I think things like ‘why would I do that service? There are plenty of other people who can do it better.’; so I like to remember that: 1) that’s not the question. The question is ‘am I available?’ not ‘can I do it the best?’; and, 2) I need AA more than AA needs me, and it is so important to me that I remember we are all here to take turns serving in all the different positions; so if I’m available, I say Yes and take my turn rather than passing the buck; yeah, my life is so much better as a result of making myself available; passing on the tools and experience all this stuff that happens outside the meetings, this is what makes our 12<sup>th</sup> step work possible; please really ask yourself if you are actually available or not; and if you’re lucky like me, you’ll be happily surprised.

**Housekeeping Motion:** Presented by Jackie B, GSR

Motion: *To change the monthly concept study into a service manual and concept study, according to the following schedule:*

Panel Year One: Service Manual Study

Panel Year Two: Concept Study

**Motion passes without objection.**

### **Presentation on Positions to be filled at October meetings**

The District Committee Member Chair (DCMC):

- Conducts monthly District Meeting on the 2<sup>nd</sup> Tuesday of each month; Gathers district consciences on area business, agenda topics, etc.; Informs GSRs and DCMs about Conference and area business; monthly report & letter.
- Conducts monthly Agenda Planning & Officers Meeting, at which the agenda for following district meeting and other district matters are discussed. Note that all are welcome to this meeting, which takes place on the last Tuesday of each month.

- Attends all Area assemblies (quarterly, weekends), Area Committee Meetings (ACM; monthly, 4<sup>th</sup> Saturday in Petaluma), and various special events. Attends “DCMC Sharing Session” before the monthly ACM.
- Serves as one of the four signatories on the District’s Bank Account.

The Alternate District Committee Member Chair (Alt-DCMC):

- The Alt-DCMC is the primary backup for the DCMC and shares in the responsibilities at District and Area levels.
- **Must** be available for all events that DCMC is required to attend (see above).
- Alt-DCMC is always a member of the Special Events Committee. Helps Special Events Coordinator organize workshops. This often includes helping prepare agendas and flyers, inviting others in the Area to participate, securing interpreters and interpretation equipment, and working with the SF Access Committee.
- Assists with preparation of mailing and agenda.
- Conducts new GSR orientation at 6:30pm before the District Meeting.
- Provides an example of a verbal GSR report at conclusion of District Meeting.
- Communicates group information for new GSRs to the District 06 Registrar.
- Coordinates updating of group and GSR info with District and Area registrars.
- Serves as one of the four signatories on the District’s Bank Account.

Treasurer:

- Attends monthly District Meeting and Agenda Planning & Officers Meeting.
- Checks the District’s post office box twice per month to collect group contributions and other correspondence.
- Enters contributions into spreadsheet that serves as the District’s financial record.
- Provides a monthly report of the District’s finances from the spreadsheet. The report must detail contributions and expenses.
- Works with the District’s trusted servants and all other interested volunteers to formulate an annual budget. Prepares and distributes draft(s) of the budget to District, and solicits feedback. Distributes proposed final budget by September each year. Requests approval of budget via District housekeeping motion.
- Endorses contribution checks and money orders; deposits into the District’s checking account.
- Reconciles the District’s financial record spreadsheet to its bank statements.
- Reports areas of concern related to the financial health of the District.
- Writes checks, along with the DCMC (or another signatory in the absence of the DCMC), for District expenses.
- Submits new signature cards at the beginning of panel to the District’s bank, authorizing the District Officers to sign checks. Signature cards must be updated in the event a District Officer resigns and is replaced during the panel.
- Convenes the District Finance Committee.
- Serves as one of the four signatories on the District’s Bank Account.

Recording Secretary:

- Attends monthly District Meeting and Agenda Planning & Officers Meeting.
- Records minutes of the Monthly District Meeting. Essential to have access to a computer and email. The work is greatly facilitated by those members who furnish written reports before each district meeting. Still, the secretary takes notes throughout the district meeting.
- Presents first draft of minutes at the Agenda Planning & Officers Meeting for proofreading.
- Sends final minutes to DCMC & Mail Coordinator in good time for the monthly District Mailing.
- Serves as one of the four signatories on the District’s Bank Account.